

Little Abbey Bowmen.

(<http://www.littleabbeybowmen.co.uk>)

Privacy Policy.

Little Abbey Bowmen Privacy Notice.

What this privacy notice covers

Little Abbey Bowmen is committed to protect your personal information. In this notice, references to 'we', 'us' or 'LAB' means Little Abbey Bowmen. This notice explains how we collect and use the personal information about you.

Who we are

LAB is a small Archery Club run by its members under the controlling bodies of Archery GB, Bucks Archery Association and S.C.A.S (Southern Counties Archery Society).

LAB operates the website www.littleabbeybowmen.co.uk (the 'website')

LAB is a data controller under the data protection rules and our data protection procedures are controlled by the Club Secretary.

Information we gather

LAB gathers certain information about you. Information about you is also used by our governing bodies and county and regional associations, local archery clubs and White hill centre for White Hill membership control.

Information you give us

When you become a member of LAB you will give us information. You may also give us information when using our website. Information may include your name, Junior or adult status, date of birth (juniors), Postal address, email address, phone numbers, Archery GB membership no, Gift aid declaration status (White hill membership), Archery qualifications, award history, Disability status.

If you enter competitions through the club the following information may be collected and shared with Tournament organisers, scoring systems and results may be published. First name, Surname, Gender, Bow style, Date of birth/age category, email address, Address, phone number, Club (and ID), County (and ID), Region (and ID), Round, Disabled (Y/N), Disability info.

How we may use your information

We rely on the legitimate interest basis to use your personal information in some circumstances. For example: When you apply to become a member of Archery GB.

We have a legitimate organisational interest to use your information to respond to you and give you the benefits of being a member.

We also rely on obtaining your consent to use your personal information. For example, passing information to S.C.A.S, Bucks Archery Association, Archery GB and the White hill centre. We will carry this out yearly as part of the Membership payment process.

We will use the information we get from your use of our website for the running of LAB club such as running beginners courses, acting always in accordance within the current data protection laws.

We will use the information you give to us to:

1. Perform services you have requested (Such as providing you with Membership Benefits or providing you with information you have asked for).
2. Administer the sport of Archery. For instance running club shoots and meetings.
3. Notify you of changes.

Marketing

We will NOT use your information for marketing purposes outside of the running of the club without your permission.

Information Sharing and Disclosure

We may share your information with the following selected third parties:

1. Associate bodies such as County, Region and clubs in order that they may communicate with you regarding archery events only, or to allow the associate bodies to manage the running of the sport in their areas also to the white Hill centre as being a member is a prerequisite of being able to use the White Hill facilities.

We may disclose your personal information to third parties:

1. If we are under a duty to disclose or share your personal data in order to comply with any legal obligation.

Users under 18

Please ensure that you have consent from a parent or Guardian before giving us personal information.

Keeping your Records

We keep records only for as long as required to run the club for current members and for shooting club records. We will retain records for up to 2 years without contact from the Archer after which it will be deemed that the Archer does not wish to continue membership and the records will be deleted.

Where we may store your information

The data that we collect from you will be transferred, and stored in LAB's records; this may be in written or computer format.

By submitting your personal data, you agree to this transfer, storing or processing.

LAB will take steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Notice.

If you use the Archery GB membership portal and you have set up a password YOU are responsible for keeping this password confidential.

Your rights

You have the right to:

1. Have any inaccuracies in your data corrected. If you would like to update the details we hold about you please contact the Club Secretary.
2. Request that we delete your personal data.
3. You have the right to request a copy of the personal information we hold about you which we will supply within one calendar month. Please address requests to the Club Secretary.

Changes to this notice and the way we treat personal information

We may update the terms of this privacy notice at any time.

We will notify you about any significant changes in the way we treat personal information.

Enquiries and Complaints

The Club Secretary is the first point of contact regarding any queries arising from this Privacy notice.

You may also complain directly to the information Commissioners office if you are concerned with how we are handling your personal information using their online form which can be found here:

<https://ico.org.uk/concerns/handling/>

Changes to this Notice

We may change this Privacy Notice from time to time. If we make any significant changes in the way we treat your personal information we will notify you of these changes.

This Privacy notice was last updated 3rd March 2018